

TITLE: Broadcast Journalism Teacher

QUALIFICATIONS:

1. Valid Alabama certificate in appropriate, **OR**
2. Eligible for certification through a Career Tech and/or Teacher Certification approach

REPORTS TO: Principal, Career Tech Coordinator and Assistant Principal

SUPERVISES: Students and teacher aide(s) as assigned

JOB GOAL: To facilitate student learning in subject matter and skills that will contribute to their development as mature, able, and responsible members of society.

JOB DUTIES:

1. Plan programs of study that align to local and state curriculum guides and meet the individual needs, interests, and abilities of the students.
2. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
3. Prepare for classes assigned, and show written evidence of preparation in the form of lesson plans upon request of immediate supervisor.
4. Encourage students to take an active role in the learning process and encourage them to set and maintain high standards of personal behavior.
5. Guide the learning process toward the achievement of curriculum goals and --in harmony with the goals--establish clear objectives for all lessons, units, projects, etc. to communicate these objectives to students.
6. Strive to implement, by instruction and action, the district's philosophy of education and instructional goals and objectives.
7. Assess and communicate student progress or lack of progress to students and parents on a regular basis and provide progress reports as required.
8. Assess students' abilities as related to desired educational goals, objectives, and student outcomes and seek the assistance of district specialists as required.
9. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
10. Maintain accurate, complete, and correct records as required by law, district policy, and administrative regulation.
11. Assist administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develop reasonable rules for classroom behavior and procedure, and maintain order in the classroom in a fair and just manner.

